



EXHIBITION STANDARDS

Conditions of Entry Checklist for all 2021 Exhibitions

This checklist is for those applying for both PSA recognition and FIAP patronage

All exhibitions **are required** to submit draft Conditions of Entry (Rules) with their application for PSA recognition. Do not assume that the current rules are the same as in previous years. Items marked in red are either new, or particularly important!

Exhibitions will need to make separate applications for FIAP patronage and read FIAP regulations carefully. Where the rules of PSA and FIAP differ then the strictest rule applies. This Conditions of Entry Checklist is designed to help exhibitions combine FIAP and PSA rules **but does not eliminate the need for careful reading of FIAP rules and regulations which can be found at <http://patronages.fiap.net/assets/fiap-doc-018-2017-e.pdf>**. Exhibitions are advised to make their applications for PSA recognition and FIAP patronage at the same time.

All text that has been placed in boxes in this document must be copied and pasted into the Conditions of Entry. While exhibitions may wish to organize their Conditions of Entry differently, if exhibitions follow the order of this checklist, together with the headings, it will make it easier for the Regional Exhibition Standards Directors (RES D) to check, and therefore will speed up the process. In addition, relatively standard Conditions of Entry help entrants to find their way round the various Conditions of Entry they see.

ANY DIFFERENCES BETWEEN THE CONDITIONS OF ENTRY APPROVED BY THE EXHIBITION STANDARDS DIRECTORS AND THE CONDITIONS OF ENTRY POSTED ON YOUR EXHIBITION WEB SITE, OTHER THAN THE NAMES OF YOUR JUDGES, MAY RESULT IN YOUR EXHIBITION NOT BEING RECOGNIZED IN THE FUTURE

CA THE FOLLOWING INFORMATION IS REQUIRED FOR ALL EXHIBITIONS. This information must be accessible on the website BEFORE any entrant is required to log-on with personal details.

CA-1 EXHIBITION NAME AND PSA LOGO.

Give the full name of your Exhibition. Do not use the shortened name used to apply for recognition. When the exhibition has been recognized a PSA number will be allocated. This number must be inserted below the PSA logo in the Conditions of Entry published on the website after recognition.

CA-2 CONTACTS

- a) Postal address and email address of the Exhibition/Chair.
- b) Name, postal address and email address of person(s), or website address, if applicable, from whom to request forms for filling out and submitting entries or where forms for filling out and submitting entries may be obtained.

CA-3 SECTIONS

Sections, categories, and/or classes sponsored, including restrictions, if required, by individual Division rules. Themes have to be approved by the Regional Exhibition Standards Director (RES D). Any theme offered must be clearly identifiable and available to all entrants - i.e. no geographical restrictions are permitted. Themes which properly belong to Nature, Photojournalism, Photo Travel divisions will not be permitted in PID or PPD sections. The Conditions of entry must make clear which PSA Star path is applicable to each Theme - (PIDC, PIDM, ND, PJD, PTD, PPDC, PPDM etc.)

CA-4 FEES

Fees must be clearly set out and explained. Fees must be the same for all entrants - no geographic, or national variation may apply. Any discount for groups must be clearly explained and available to all regardless of geographic location. Once published no alteration may be made to these discounts. **If anyone requests discounts that are not published, they must be told no.** Where printed catalogs are



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produced, or prints are to be returned, exhibitions may charge different fees for postage. This extra cost must be explained in the Conditions of Entry.

CA-5 CALENDAR

- a) **Closing date** (last date for receipt of entries).
- b) **All judging completed by**
- c) **Notifications sent by**
- d) **Awards mailed by**...
- e) **On-Line Gallery posted by**....
- f) **Catalogs posted by**....
- g) **Date(s) of Exhibitions/Public Showings of Projected Images (necessary for FIAP)**

CA-6 JUDGES

Names, locations, and Honors (if any) of **judges, and the sections they are judging. Please check the rules for judging in Exhibition Standards.** We would expect judges to have experience in the sections they are judging. A jury of at least 3 members or maximum 5 members per section must be formed. FIAP recommends to organizers to call on 1 judge from a foreign country for a jury of 3 persons, and on 2 judges for a jury of 5 persons. **At least one of the judges must be holder of an artistic FIAP distinction (AFIAP, EFIAP, EFIAP levels, MFIAP) for a group of 3 judges and at least two for a group of 5 judges.** We recommend that at least one judge in each judging panel should have a PSA qualification also. Entrants have the right to know what qualifications & experience all the judges have, and the Conditions of Entry should give as much detail as possible of these qualifications and experience.

CA-7 AWARDS

Give full details of the Awards in each section

CA-8 CATALOG

Give full details of the sort of catalog to be produced. For instance:-

- a) Printed Catalog mailed to exhibitors.
- b) Electronic Catalog on CD/DVD or USB thumb drive mailed to exhibitors.
- c) PDF downloadable from web site by exhibitors.

CB GENERAL CONDITIONS

CB-1

The whole block below should be copied and pasted into the Conditions of Entry

IMAGE AND ENTRY REQUIREMENTS This exhibition is open to anyone; however, an entry may be rejected when the Sponsor or the Exhibition Organizers, in their reasonable discretion, believes the entry does not conform to exhibition rules and these Conditions of Entry. Membership in any photographic organization is not required.

Sanctions: Entries will not be accepted from any entrant who is currently sanctioned by PSA.

PSA Star Ratings



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To receive proper Star ratings credit from PSA, entrants must provide their names and country exactly the same in each exhibition. Aliases are not permitted. Please contact PSA in the event of name changes or relocating to another country

Image Creation

Entries must originate as photographs (image-captures of objects via light sensitivity) made by the entrant on photographic emulsion or acquired digitally. .

Certification:

By virtue of submitting an image, the entrant certifies the work as his or her own (.Images may not incorporate elements produced by anyone else (for example: clip art, images or art by others downloaded from the Internet). Aliases are not allowed. The entrant permits the sponsors to reproduce all or part of the entered material free of charge for publication and/or display in media related to the exhibition. This may include low resolution posting on a website. Note: Entrants who indicate that their images may not be reproduced or used "will not be eligible for awards" or inclusion in audio-visuals of the exhibition "and could be subject to disqualification" by the exhibition sponsors. The exhibition assumes no liability of any misuse of copyright

Alteration and Computer Generation Subject to Divisional restrictions (particularly Nature, Photo Travel, and Photojournalism) images may be altered, either electronically or otherwise, by the maker.

Adjustments to enhance images or creatively modify images are allowed providing the underlying photograph is retained in a way that is obvious to the viewer. Images may not be constructed entirely with a computer, and must be the sole work of the author. All parts of the image have to be photographed by the author who is holding the copyright of all works submitted

Re-use of accepted images: Once an image has been accepted in a PSA Recognized exhibition, any identical image, or near identical image, may not, in future, be entered or re-entered in any section of the same Division Star Ratings class in that exhibition regardless of media, format, or title; may not be re-titled for entry into any other PSA Recognized exhibition, including translation into another language.

Entry: An Entry consists of, up to and including, four (4) images entered by a single Entrant into the same Section. An entrant may only enter a specific Section once.

Titles:

Each image must have a unique title. That unique title must be used for entry of that image or of an Identical Image into any and all PSA-Recognized exhibitions. Titles must be 35 characters or fewer. No titles may be visible to the judges, and nothing in the image may identify the maker. Titles must not include file extensions such as .jpg or .jpeg (or any other camera capture filenames), or words such as "untitled" or "no title". Titles may not consist solely of numbers.

Color and Monochrome:

Color and Monochrome images from the same capture that share substantial pictorial content in common will be considered the same image and must be given the same title.

However, PSA members working on Galaxy and Diamond Star Ratings are allowed to continue using different titles of monochrome versions and color versions of the same capture that have already been accepted until the required number of acceptances for those titles has been completed.



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CB-2 ALL EXHIBITIONS ACCEPTING DIGITAL ENTRIES

- a) Specify the method of submitting entries and any specific format or title requirements
- b) Specify the required image size of digital images. Do **NOT** use the term "longest side" but define the required "horizontal" and "vertical" dimensions in pixels.
- c) Exhibitions must not indicate their entry software can or will resize oversized images. Oversized images must be rejected and the entrant required to resubmit their entry with properly sized images.

CB-3 ALL EXHIBITIONS ACCEPTING PRINTS

- a) Specify the size limits for print entries.

8½" x 12" limit for Photojournalism and Pictorial Prints Small Prints.

16" x 20" limit for Photo Travel, Nature and Pictorial Prints Large Prints.

Print sections recognized by Photo Travel and Nature may limit prints to 8½" x 12" instead of allowing the full 16" x 20".

- b) **Combining Large Prints and Small Prints into any single Pictorial Print section is not allowed.** If an exhibition is accepting Large Pictorial Prints and Small Pictorial Prints it must offer separate sections for Large Pictorial Prints and Small Pictorial Prints.

- c) **Combining Color Prints and Monochrome Prints in any single Pictorial Print section is not allowed.** If an exhibition is accepting Color Prints and Monochrome Prints it **must** offer separate sections for Color Pictorial Prints and Monochrome Pictorial Prints.

- d) Method of mounting, if any, for print entries.

- e) Copy and paste the paragraph below for all prints as necessary:

The title on the backs of prints must match the titles on the Entry Form.
Only pressure sensitive (self adhesive) labels may be used on the back of unmounted prints.
The entrant must sign the entry submittal form in the space provided to verify authorization for the exhibition to destroy the exhibitor's prints in lieu of returning them otherwise the full entry fee shall apply if the exhibition does have separate fees for return of prints and non-return of prints.

- f) Copy and paste the paragraph below if offering both Pictorial Prints Large Prints and Pictorial Prints Small Prints as necessary:

Prints entered in Large Color Prints and Small Color Prints may not have the same title.
Prints entered in Large Monochrome Prints and Small Monochrome Prints may not have the same title.

- g) State whether prints will be destroyed after the exhibition, returned to the entrant, or an option for the entrant upon payment of additional print return feed



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CC - ORGANISATION

CC-1 Copy and paste the contents of the following box

The Exhibition will be conducted in accordance with the rules of the PSA and FIAP

An entrant's images will not be presented to the judges consecutively. An entrant's four images will be distributed throughout four rounds of judging in that section. Distribution of images will be in the same round order as submitted by the entrant.

An image may be entered in only one section where acceptances of that image in multiple sections would be eligible for the same star path

CC-2

Judging method:

1. Identify exactly how the judging is to take place, whether it is by a jury viewing the images together, or by remote on-line judging. **(Exhibitions must check with FIAP whether they permit on line judging - the recent Covid 19 pandemic has allowed some relaxation of FIAP rules)**
2. The nature and details of the equipment used to display images must be specified, and the native resolution must equal or exceed the horizontal and vertical pixel limits specified for the submitted images
3. If remote online judging is taking place then assure entrants that all judges will be using equipment capable of displaying images at 100%
4. FIAP rules **DO NOT PERMIT** exhibitions to publish acceptance target ranges. However, if exhibitions wish, they may publish the fact that FIAP does not permit acceptance rates higher than 25%

CC-3 Protection of Entrants' Personal information

Copy and paste this whole block into the Conditions of entry

DATA PROTECTION

By entering this exhibition, you are explicitly consenting to the personal details you have supplied, including email addresses, being held, processed and used by the exhibition organizers for purposes associated with this exhibition. You also explicitly consent to such information being sent to organizations that have accorded official recognition, patronage or accreditation to this exhibition. You acknowledge and accept that entering this exhibition means that the status and results of your entry may be made public.



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CD - RULES

CD-1 Breaches of Rules

Copy and paste this whole block into the Conditions of Entry

Breaches of Rules

FIAP:

The mention that by the sole act of submitting his/her images or files to a salon under FIAP Patronage, the entrant accepts without exception and with no objection the following terms: - that the submitted images can be investigated by FIAP to establish if these obey to FIAP regulations and definitions even if the entrant is not a member of FIAP, - that FIAP will use any means at its disposal for this undertaking, - that any refusal to cooperate with FIAP or any refusal to submit the original files as captured by the camera, or failure to provide sufficient evidence, will be sanctioned by FIAP, - that in case of sanctions following the non compliance with FIAP regulations, the name of the entrant will be released in any form useful to inform the breaches of the rules. It is recommended to leave the EXIF data in the submitted files intact in order to ease eventual investigations. If, at any time, it is determined in the reasonable discretion of the exhibition organizer or the judges before, during, or after the judging of an exhibition that an entrant has submitted entries where one or more images may fail to comply with these Conditions of Entry, including the stated definitions, the exhibition organizers reserve the right to delete the entry from the exhibition and void any or all acceptances or awards in connection with the exhibition. Fees may be forfeited or refunded in these circumstances. The entrant acknowledges that the decision of the exhibition organizers or the judges is final

PSA

In order to ensure that images comply with the Conditions of Entry and definitions, the exhibition organizers may carry out reasonable measures to verify that:

- a) the images are the original work of the entrant and
- b) the images comply with the rules and definitions as set out in these Conditions of Entry

These steps include, but are not limited to, questioning any entrant, requiring the submission of RAW files or other digital files representing the original capture of the submitted image(s), confronting the entrant with evidence that one or more submitted images fails to comply with the Conditions of Entry (also known as Entry Rules), and offering the entrant a reasonable opportunity to provide counter evidence to refute the exhibition organizer's evidence by a set deadline. Such entries that are not cleared or are still questionable after the entrant has presented evidence may be considered in breach of these Conditions of Entry, and declined. Such entries may be referred to PSA for further investigation of possible ethics violations

PSA retains the right to investigate in any way all complaints/suspensions of breaches of entry conditions, impose sanctions if deemed necessary, void the acceptances of any image found to violate the PSA rules, include the entrant's name on the list of sanctions provided to Exhibitions, and share such investigations with FIAP. Entrants automatically agree to these terms by the act of entering the Exhibition and agree to cooperate with any investigation.

If another party is submitting images on the entrant's behalf, the entrant will still be held responsible for adhering to these Conditions of Entry (Entry Rules) **and will be subject to sanction for any violations** to these Conditions of Entry and PSA's Statement of Ethics that may result.



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CD-2 Notices to entrants:

The entire block below should be copied and pasted into your Conditions of Entry as one block and formatted as required.

PSA NOTICE: When an entrant fills in the Entry Form to submit an entry the entrant will see a feature to affirm he or she has read these Conditions of Entry when he or she fills out the entry form. If the entrant does not so affirm the entry will not be submitted

FIAP NOTICE In order to have legal authority on those who do not respect the rules of FIAP, the organiser must make sure that all participants of an online event under FIAP Patronage tick a box next to which the following text is stated:

"I hereby expressly agree to FIAP document 018/2017 « Conditions and regulations for FIAP Patronage » and FIAP document 017/2017 « Sanctions for breaching FIAP regulations and the red list ». I am particularly aware of chapter II « Regulations for International photographic events under FIAP patronage » of FIAP document 018/2017, dealing under Section II.2 and II.3 with the FIAP participation rules, the sanctions for breaching FIAP regulations and the red list.

FIAP documents 018/2017 and 017/2017 must be linked to this paragraph so that participants can consult it

CD-3 The current official **PSA Recognition Statement** must be on the Conditions of entry. This advertisement must be at least the same size as that of any other international recognizing body. Either a horizontal version or vertical version may be used. Make sure that you use the most up to date Recognition Statement which can be found on the PSA website and was sent to you on receipt of your application.

CE - SUBJECT MATTER & DEFINITIONS

CE-1 The following definitions are minimum definitions. Exhibitions may add additional restrictions or clarifications to these definitions but it must be made clear that this is an exhibition restriction, not a PSA restriction. **Exhibitions must not reduce the requirements of any definitions.**

CE-2

The following block must be copied and pasted into the Conditions of Entry and exhibitions must make it clear that it applies to **all** sections, not just the Nature sections.

PSA Statement on Subject Matter

There is one hard and fast rule, whose spirit must be observed at all times and **applies to all sections** offered in PSA recognised exhibitions.

The welfare of the subject is more important than the photograph.

This means that practices such as baiting of subjects with a living creature and removal of birds from nests, for the purpose of obtaining a photograph, are highly unethical, and such photographs are not allowed in any PSA exhibitions.

There is also a PSA policy on the use of aerial photography - aircraft, helicopters and drones. This policy can be found at <https://psa-photo.org/index.php?psa-policies#drone>.

The purpose of this policy is to prevent any interference with other individuals or animals which will or may cause a disturbance in their normal activity or disrupt the way any individuals or animals interact with their environment. Entry in this exhibition requires exhibitors to agree to this and other PSA policies



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The content of images must comply with these General Conditions and with the Division and Section definitions listed in these conditions. Images that - in the sole opinion of the judges or the Exhibition Organizers - do not comply are likely to be disqualified so the entrant may be aware of the problem when considering entry into other PSA recognized exhibitions.

CE-3. Monochrome Definitions- this block is to be pasted into the Conditions of Entry

FIAP definition of Monochrome

A black and white work fitting from the very dark grey (black) to the very clear grey (white) is a monochrome work with the various shades of grey. A black and white work toned entirely in a single colour will remain a monochrome work able to stand in the black and white category; such a work can be reproduced in black and white in the catalogue of a salon under FIAP Patronage. On the other hand a black and white work modified by a partial toning or by the addition of one colour becomes a colour work (polychrome) to stand in the colour category; such a work requires colour reproduction in the catalogue of a salon under FIAP Patronage

PSA Monochrome Definition

An image is considered to be Monochrome only if it gives the impression of having no color (i.e. contains only shades of grey which can include pure black and pure white) OR it gives the impression of being a greyscale image that has been toned in one color across the entire image. (For example by Sepia, red, gold, etc.) A greyscale or multi-colored image modified or giving the impression of having been modified by partial toning, multi-toning or by the inclusion of spot coloring does not meet the definition of monochrome and shall be classified as a Color Work

Greyscale Monochrome images may be entered for Nature, Photojournalism and Photo Travel but **toned images are not permitted for these divisions.**

Exhibitions must indicate whether Monochrome images may or may not be entered in PID Color sections and must include one of the following:

Monochrome images may not be entered in PID Color sections.

or

Monochrome images may be entered in PID Color sections but will only be eligible towards PID Color Star Ratings if accepted.

Monochrome images **may not** be entered in Pictorial Prints Color Sections. Separate sections must be offered for Color Pictorial Prints and Monochrome Pictorial Prints.



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CE-4 Nature Definition

Copy and paste the Definition of **Nature Photography** below **if offering** any recognized Nature PSA sections

FIAP/PSA Nature Definition

Nature photography is restricted to the use of the photographic process to depict all branches of natural history, except anthropology and archeology, in such a fashion that a well-informed person will be able to identify the subject material and certify its honest presentation.

The story telling value of a photograph must be weighed more than the pictorial quality while maintaining high technical quality

Human elements shall not be present, except where those human elements are integral parts of the nature story such as nature subjects, like barn owls or storks, adapted to an environment modified by humans, or where those human elements are in situations depicting natural forces, like hurricanes or tidal waves.

Scientific bands, scientific tags or radio collars on wild animals are permissible.

Photographs of human created hybrid plants, cultivated plants, feral animals, domestic animals, or mounted specimens are ineligible, as is any form of manipulation that alters the truth of the photographic statement.

No techniques that add, relocate, replace, or remove pictorial elements except by cropping are permitted.

Techniques that enhance the presentation of the photograph without changing the nature story or the pictorial content, or without altering the content of the original scene, are permitted including HDR, focus stacking and dodging/burning.

Techniques that remove elements added by the camera, such as dust spots, digital noise, and film scratches, are allowed.

Stitched images are not permitted.

Color images can be converted to greyscale monochrome.

Infrared images, either direct-captures or derivations, are not allowed.

Images entered in Nature sections meeting the Nature Photography Definition above can have landscapes, geologic formations, weather phenomena, and extant organisms as the primary subject matter. This includes images taken with subjects in controlled conditions, such as zoos, game farms, botanical gardens, aquariums and any enclosure where the subjects are totally dependent on man for food.

Attention is drawn to the PSA Statement on Subject Matter which applies to all sections

CE-5. If, and **ONLY IF**, the exhibition is offering a Wildlife Section or awarding the PSA Wildlife medal, then add the following:-

Images entered in Wildlife sections meeting the Nature Photography Definition above are further defined as one or more extant zoological or botanical organisms free and unrestrained in a natural or adopted habitat.

Landscapes, geologic formations, photographs of zoo or game farm animals, or of any extant zoological or botanical species taken under controlled conditions are not eligible in Wildlife sections.



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Wildlife is not limited to mammals, birds and insects. Marine subjects and botanical subjects (including fungi and algae) taken in the wild are suitable wildlife subjects, as are carcasses of extant species.

CE-6 The form for submitting Nature entries must include provisions for the entrant to certify that each photograph so designated complies with both the general nature definition and the authentic wildlife definition when a separate wildlife section is not offered but a wildlife award is offered

CE-7 If any theme sections in Nature are being offered, Exhibitions must make it clear that the Nature definition applies to these Nature theme sections.

CE-8. Photojournalism Definition

Copy and paste the PSA Definition of Photojournalism Photography below if offering any recognized Photojournalism sections:

PSA Photojournalism definition

Photojournalism entries are images with informative content and emotional impact, reflecting the human presence in our world. The journalistic (story-telling) value of the image should receive priority over pictorial quality. Images that misrepresent the truth, such as those from events or activities arranged specifically for photography, or of subjects directed or hired for photography, are not eligible.

Techniques that add, relocate, replace, remove or change any element in the original scene, except by cropping, are not permitted. All images must look natural. The only allowable modifications are removal of dust, scratches or digital noise and restoration of the appearance of the existing scene, or complete conversion to greyscale monochrome. Other derivations, including infrared, are not eligible.

Attention is drawn to the PSA Statement on Subject Matter which applies to all sections

CE-9. If, and **ONLY if**, the exhibition is offering a Photojournalism HUMAN INTEREST section, or offering a Human Interest medal, then copy and paste the following text to **form part** of the Photojournalism definition.

Human Interest is defined as an image depicting a person or persons in an interactive, emotional, or unusual situation, excluding recreational and sports action

CE-10 If any theme sections in Photojournalism are being offered, Exhibitions must make it clear that the Photojournalism definition applies these Photojournalism theme sections.



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CE-11. Photo Travel Definition

Copy and paste the PSA Definition of Travel Photography if offering any recognized Photo Travel sections

PSA Photo Travel Definition

A Photo Travel image expresses the characteristic features or culture of a land as they are found naturally. There are no geographical limitations. Images from events or activities arranged specifically for photography, or of subjects directed or hired for photography are not permitted. Close up pictures of people or objects must include features that provide information about the location.

Techniques that add, relocate, replace or remove any element of the original image, except by cropping, are not permitted. The only allowable adjustments are removal of dust or digital noise, restoration of the appearance of the original scene, and complete conversion to greyscale monochrome. Other derivations, including infrared, are not permitted. All images must look natural.

Attention is drawn to the PSA Statement on Subject Matter which applies to all sections

CE-12 If any theme sections in Photo Travel are being offered, Exhibitions must make it clear that the Photo Travel definition applies to these Photo Travel theme sections.